

# YORKWAC Infobase

## Planning the Body of Your Paper

Between your introduction and your conclusion comes the body of your paper. The body of your paper is where you organize your information and ideas into a coherent argument.

Here are some pointers for planning the body of your paper.

1. *Divide the body into sections*

A section is a series of paragraphs related to the same sub-topic. Dividing the body of your paper into sections helps organize your information and makes the flow of information clearer to your reader.

2. *Use subheads to keep your sections focused*

By scanning your subheads, the reader can get an idea of the organization of the entire paper.

3. *Make claims*

A claim is a statement of fact or opinion. Claims are the basis of any argument, and presenting an argument is the main task of the body of your paper.

4. *Support your claims with evidence*

Evidence is information from reliable sources that helps you form a conclusion or make a judgment.

5. *Cite the sources of your evidence properly*

Proper citation allows the reader to find the original source of your information and gives credit where credit is due. Not citing your sources properly is called *plagiarism*, and is a serious academic offense.

The **YORKWAC Infobase** includes many other Infosheets that can help you with your writing assignment.

If you want more information on organizing your paper, you might want to try:

Infosheet #1, Organizing Your Paper

Infosheet #2, Planning the Introduction of Your Paper

Infosheet #4, Planning Your Conclusion